



Wedding Gown Preservation Company
Intake Form

FILL OUT BOTH SIDES - MAKE COPY OF BOTH SIDES FOR CUSTOMER

Bride's Information

Name: _____

Shipping address: _____

(No PO Boxes; adult signature required at delivery time)

City: _____ State: _____ Zip: _____

Day Phone: _____

Evening Phone: _____

Email: _____

Date of Wedding: _____

dd/mm/yyyy

Fabric type: Silk Nylon Rayon
Acetate Polyester Other

Special Requests: _____

Gown Color: _____

Designer: _____ Size _____

Repairs: _____

Declared Value / Cost of gown: _____ *

Payment type: Cash Check Credit

Your gown will be shipped to The Wedding Gown Preservation Company in Endicott NY, who will perform the services you ordered and ship it directly back to you.

Please note that the following conditions may exist:

- 1. Appliqués/beads and decorative items can come off.
2. Some stains may not be removed completely without causing damage to the fabric.
3. Some lace, embroidery, beads and sequins may be unstable in their manufacturing and/or dyeing; therefore they may discolor/lose color or become damaged. These pre-existing conditions may affect the preservation of your article and will only be cleaned at the complete risk of the customer.

*4. All gowns are insured for a value of up to \$500.00. Additional insurance may be purchased for gowns with a declared value greater than \$500.00.

5. Any shipping damages/returns must be notified to Wedding Gown Preservation Company within 15 days of receipt of the gown.

6. Gowns that are more than 15 years old may need restoration service. Please call for details.

